

ORDINANCES AND REGULATIONS

MASTER OF PUBLIC POLICY(MPP)
(Applicable from 2022 Batch)



INDIAN INSTITUTE OF TECHNOLOGY TIRUPATI
TIRUPATI – 517 619

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Ordinance and Regulations
MPP (Master of Public Policy)
(Applicable from 2022 batch)

ORDINANCE

- 0.1 Candidates who have qualified for the award of a Bachelor's degree (after 10 + 2) from a recognized University or Institute in any subject are eligible to apply for admission to the MPP programme of this Institute. The exact eligibility criteria will be as prescribed in the Regulations approved by the Senate of the Institute from time to time and announced by the Institute for admission each year.
- 0.2 The Institute offers courses leading to the award of MPP Degree. The award of the MPP degree will be in accordance with the Regulations of the Senate of the Institute.
- 0.3 The duration of the programme shall normally be *four semesters*.
- 0.4 The award of Institute's assistance/ scholarships to the candidates admitted to the MPP programme shall be in accordance with the Regulations of the Senate of the Institute.

REGULATIONS

R.1.0 Admission to the MPP Programme

R.1.1 Candidates who have already obtained or are likely to obtain at the end of the academic year a Bachelor's degree (after 10+2) or equivalent in any subject from a recognized university or institute are eligible to apply for admission to the MPP programme offered by the Institute.

R.1.2 Eligibility requirements: At least 55% marks (taking into account all subjects, including languages and subsidiaries, all years combined) for General /OBC/ EWS category candidates and at least 50% aggregate marks (taking into account all subjects, including languages and subsidiaries, all years combined) for SC/ST and PD category candidates in the qualifying degree.

R.1.3 The MPP program offers various streams of specialization. The exact eligibility criteria for each stream will be approved by the Senate of the Institute from time to time and announced by the Institute each year.

R.1.4 The MPP programme will be open to all Fellowship Awardee candidates, Self-Financed candidates and Sponsored candidates and In-service Candidates.

Candidates sponsored by the Government/ All India Services, Central/State Civil Services or equivalent, Public Sector Undertakings, Corporate Industries and Non-Government Organizations are also eligible to apply.

In-service candidates, working in Corporate/Government/Semi-Government /Non-government Organizations, Public Sector Organizations or equivalent, must ensure that their organization permits them to undertake the requisite coursework and projects for the duration of the MPP programme.

R.1.5 Candidates with Bachelor's degree in any subject obtained through distance mode are also eligible to apply for the MPP programme.

R.1.6 Foreign nationals:

1. with valid scores of TOEFL/IELTS or equivalent will also be considered for admission.

2. who received a degree from India are also eligible to apply.

3. whose applications are received through Indian Council of Cultural Relations, Government of India are also eligible to apply.

4. who are also eligible under the self-financing scheme.

5. sponsored by government organization/non-government organization/industry sponsorship are also eligible to apply.

R.1.7 Announcement for admission to the MPP course will be made by the organizing Institute and the candidates are required to submit their applications in the prescribed application form on or before the dates specified in the announcement by the organizing Institute.

R.1.8 Admission to the MPP programme will be done through two tracks:

1. Applicants who have taken the GATE exam and have valid GATE exam scores

and

2. Applicants who have not taken GATE exam

Applicants will only be considered for one track at a time during an admission year. These two tracks will be treated separately for the generation of the final merit list.

Track 1. For Eligible Applicants Who Have Taken the GATE Exam and Have Valid GATE Exam Scores

A. Applicants must have a valid GATE score to be shortlisted for the subsequent round of selection.

B. Only GATE applicants at or above the cut-off defined by the Institute, will be asked to undertake personal interviews.

C. A final merit list will be generated based on the GATE score and interview. Criteria for admission as full-time students including the relevant cut-offs will be decided by the Institute, with relaxation for reserved category applicants in accordance with the rules of the Government of India. Amendments to the admissions criteria will be made from time to time by the Institute.

Track 2. For Eligible Applicants Who Have NOT Taken the GATE Exam

A. Applicants who do not have a valid GATE score will appear for the written test.

B. Only those applicants at or above the cut off for the written test marks, will move to the final interview stage.

C. A final merit list will be generated based on the marks obtained in the written test and interview. Criteria for admission as full-time students, including the relevant cut-offs, will be decided by the Institute, with relaxation for reserved category applicants in accordance with the rules of the Government of India. Amendments to the admissions criteria will be made from time to time by the Institute.

R.1.9 The Senate of the Institute will decide every year on the number of seats to be allotted. Seats are reserved for SC, ST, OBC, EWS and PWD candidates as per the rules of the Government of India.

R.1.10 The award of Half-time Teaching Assistantship (HTTA) to the candidates admitted to the MPP programme under Track 1 as defined by R.1.8, shall be in accordance with the regulations of the Senate of the Institute.

R.1.11 In addition to satisfying the conditions given in the application form and other relevant handouts concerning the MPP admissions, the selected candidates should also satisfy all the other admission requirements indicated in the offer of admission, and only then will they be admitted to the MPP programme after payment of the prescribed fees. However, ***if at any time the Academic Section finds any of the requirements is not fulfilled by the candidate, his/her admission to the programme may be revoked by competent authorities.***

R.2.0 Structure of the MPP programme

R.2.1 The programme will be offered in several streams. Each stream will consist of:

- i) ***Core courses*** to be compulsorily taken by all candidates in the stream.
- ii) ***Elective courses*** depending on the choice of the candidate from amongst the courses offered.
- iii) ***Dissertation.***

The student may be required to give one or more seminars and undertake field-work during the programme.

R.2.2 The complete programme will normally be of ***4 semesters duration.*** The academic programme in each semester will consist of course work and/or dissertation as specified by the Senate.

R.2.3 The MPP programme, including the specialization streams will have a curriculum and syllabi approved by the Senate. The curriculum will be so designed by the department that the minimum number of credits to be obtained for the award of the degree, **should be not less than 70 and not more than 76.**

R.2.4 Credits will be assigned to each of the courses based on the following pattern:

- i) **One** credit for each lecture period.
- ii) **One** credit for each tutorial period.
- iii) **Two** credits for each laboratory or practical session of three periods.
- iv) Credit for the dissertation work will be as specified in the curriculum approved by the Senate.

A letter grade will be awarded for dissertation but not considered for calculation of GPA/CGPA.

R.2.5 A student will have to register in all the core courses listed in the curriculum and successfully complete all of them.

Electives will have to be taken from the courses offered by the department in the particular semester from amongst the list of approved courses. However, the department may permit selection of electives other than those listed against the department's, provided they are of relevance to the area of specialization and are subject to the approval of the Faculty Advisor.

R.2.6 The medium of instruction, examination, assignments, seminar and dissertation reports will be English.

R.3.0 Faculty Advisor

R.3.1 To help the students in planning their courses of study and for getting general advice on the academic programme, the concerned department will assign a certain number of students to a faculty member, who will be designated as Faculty Advisor.

R.4.0 Class Committee

R.4.1 For semesters I, II and III of the MPP programme, there shall be a Class Committee consisting of

- i) One Professor, preferably not offering courses for the class, to be nominated by the Head of the Department to act as Chairperson of the Class Committee.
- ii) Course teachers of all lecture based subjects.
- iii) Course co-ordinator of each practical/lab course wherever necessary.
- iv) Class representative(s).

These Class Committees will be constituted discipline wise by the Head of the Department.

R.4.2 The basic responsibilities of the class committee are:

- i) to review periodically the progress of the courses.
- ii) to discuss issues concerning curricula, syllabi and the conduct of classes.
- iii) The method of assessment for the course will be decided by the teacher in consultation with the class committee, and will be announced to the students at the beginning of the semester in accordance with R15.0. Each class committee will communicate its recommendations to the Head of the Department and the Dean of Academic Affairs.
- iv) The class committee, without the student members, will also be responsible for the finalization of the semester results.

R.4.3 The class committee is required to meet at least twice in a semester, once at the beginning of the semester and next time after the end-semester examination, to finalize the grades.

R.5.0 Upgradation to Dual MPP + Ph.D Programme

Optional upgradation to MPP+PhD programme is available to IIT Tirupati MPP students studying in the HSS department, subject to the fulfilment of the following criteria:

1. Qualifying CGPA is 8.00.
2. CGPA will be computed at the end of 3rd semester and an upgradation request can be given by MPP students after 3rd semester.
3. The upgradation will be awarded for MPP and PhD Dual degree.
4. The MPP students have to complete all the MPP courses as per MPP Curriculum and course requirements as per PhD regulation. In addition, students who want to upgrade to PhD will be required to complete two departmental courses.
5. Comprehensive Viva-voce to be completed within three semesters after upgradation.

6. Students can exercise an exit option (with MPP degree alone) after 6th semester and have to meet the MPP credit requirements of the department including MPP dissertation.
7. MPP degree will be awarded on successful submission of PhD synopsis.
8. The date of award of MPP degree in the MPP certificate shall be printed as date of completion of MPP course requirements for which, certificate of date of completion of MPP courses to be issued by the HoD.
9. Other requirements for PhD such as seminar, research proposal meeting, defense, extension etc. remains the same as per PhD regulations.

R.6.0 Enrolment and Registration

R.6.1 Enrolment:

From the second semester onwards, all students have to enroll on a specified day at the beginning of a semester. A student will be eligible for enrolment only if he/she satisfies R.10.1 and will be permitted to enroll only if he/she has cleared all dues to the Institute, Hostel and Library up to the end of the previous semester, provided he/she is not debarred from enrolment, on disciplinary grounds.

R.6.2 Registration:

Except for the first semester, registration of a semester will be done during a specified week before the end-semester examination of the previous semester.

Late registration/enrolment will be permitted with a fine as decided from time to time up to one week from the last date specified for registration.

- R.6.3** The registration sheet contains the course number, course name, number of credits and category for each course to be taken in that semester. The student makes the choice of course in consultation with his/her Faculty Advisor.

R.7.0 Registration Requirement

- R.7.1** For the first semester, every student has to enroll and register for the courses he/she intends to pursue on a specified day notified to the student. The concerned Faculty Advisors will guide the students in the registration process.
- R.7.2** For the subsequent semesters, registration for the courses will be done by the Students/Faculty Advisors during a specified week before the end semester examination of the previous semester. The registration form will give details

about the core and elective courses, dissertation work and seminar to be taken in a semester, with the number of credits, as prescribed in the curriculum. The student should consult his/her Faculty Advisor for the choice of courses. The registration form should be filled in and signed by the student and the Faculty Advisor. Those students who register beyond the last date prescribed for registration, a late registration fee will be charged.

R.7.3 During the final semester, students are required to work on their dissertation. However, students who are short of a few credits, if allowed by the Dean of Academic Affairs can register for courses along with the dissertation under the specific recommendation from the Head of the Department. In such cases the dissertation duration may have to be extended accordingly beyond the normal period.

R.7.4 During the final project semester, students are not normally permitted to register for courses. However, students who are short of a few credits required for the degree may be allowed by the Dean of Academic Affairs to register for a maximum of two courses along with the project under the specific recommendation from the Head of the department.

R.7.5 Withdrawal from a course registered is permitted up to two weeks from the date of commencement of the semester. The number of courses for which they have registered after withdrawal should enable the student to earn the credits required to continue the studies as per R.10.

Course(s) withdrawn will have to be taken as and when they are offered, if they belong to the list of core courses (Compulsory courses).

R.7.6 In extraordinary circumstances like medical grounds, a student may be permitted by the Dean of Academic Affairs to withdraw from a semester completely. Normally, a student will be permitted to withdraw from the programme only for a maximum continuous period of two semesters.

R.8.0 Supplementary Examination

R.8.1 Supplementary Examinations are not conducted for the students who failed in the regular semester examinations. The students who failed in the regular semester examinations have to repeat the course(s) in a regular semester as and when it is offered.

R.9.0 Contact Courses

R.9.1 A Contact Course will be offered *during the regular semester or summer by the department. The contact course will be offered only:*

- i) To final year students who have obtained a ***“U” grade*** in a core course.
- ii) When a teacher who is ***willing to offer*** this course is identified by the department.

R.9.2 No student should register for more than two contact courses during the semester or in summer.

R.9.3 The contact course will not be offered if the same subject is offered as a regular course during that period.

R.9.4 Such final year students who are desirous of registering for a contact course should make a request in the prescribed form, through the Faculty Advisor & HoD to the Dean, Academic Affairs, well before the commencement of the semester in which the contact course is to be taken.

R.9.5 The assessment procedure for the contact course will be similar to that of a regular semester course.

R.9.6 *Withdrawal from a contact course is not permitted.*

R.10.0 Minimum Requirement to Continue in the Programme

R.10.1 A student has to earn not less than ***12 credits*** in the first semester, ***30 credits*** at the end of the second semester and ***40 credits*** at the end of the third semester.

If a student fails to earn the required minimum credits at any particular semester, he/she will be relieved from the programme at the end of the semester.

R.10.2 In addition to the above, to be eligible to continue in the programme the student ***must have a minimum CGPA of 5.00***, calculated according to the formula in R.25.2. However, in calculating the CGPA for eligibility to continue the programme only courses that the student has successfully completed, up to the point under consideration, will be taken into account. ***If the CGPA of any student so calculated falls below 5.00, the student will be issued a warning and if he/she does not make good and continues to get a CGPA less than 5.00 in the following semester also then he/she will be relieved from the programme.***

R.11.0 Maximum Duration of the Programme

A student is ordinarily expected to complete the MPP programme in 4 semesters. However, a student may complete the programme at a slower pace but in any case not more than **six semesters** commencing from the date of admission (excluding the period of withdrawal if any permitted by the Dean of Academic Affairs). However, the student has to satisfy R.10.1 every semester, failing which his/her registration will be cancelled.

R.12.0 Temporary Withdrawal from the Programme

A student may be permitted by the Dean of Academic Affairs to withdraw from the programme for a semester or longer for reasons of ill health or other valid grounds. ***Normally a student will be permitted to discontinue from the programme only for a maximum continuous period of two semesters.***

R.13.0 Discipline

R.13.1 Every student is required to observe discipline and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the Institute.

R.13.2 Any act of indiscipline of a student reported to the Dean, Academic Affairs, will be referred to the Discipline and Welfare Committee nominated by the Senate from time to time.

The committee will enquire into the charges and recommend suitable punishment if the charges are substantiated. The Senate will consider the recommendation of the Discipline and Welfare Committee for appropriate action.

R.13.3 Appeal: The student may appeal to the Chairman, Senate, whose decision will be final. The Dean will report the action taken at the next meeting of the Senate.

R.13.4 Ragging in any dimension is a criminal and non-bailable offence in our country. The current State and Central legislations provide for stringent punishment including imprisonment. Once the involvement of a student is established in ragging, the offending student will be dismissed from the Institution and will not be admitted into any other Institution. Every senior student of the Institute, along with the parent, shall give an undertaking every year in this regard and this should be submitted at the time of enrolment.

R.14.0 Attendance

R.14.1 Every faculty handling a class will take attendance till the last instructional day in the Semester. The percentage of attendance, calculated up to this point, will be indicated by a letter code as follows:

Attendance Rounded to	Remarks	Code
$\geq 95\%$	Very Good	VG
85 to 94%	Good	G
$< 85\%$	Poor	P

R.14.2 A student who has an attendance lower than 85%, whatever may be the reason for the shortfall in attendance, will not be permitted to appear in the end-semester examination of the course in which the shortfall exists.

His/her registration for that course will be treated as cancelled, and he/she shall be awarded 'W' grade (W stands for registration cancelled for lack of minimum attendance) in that course. This grade shall appear in the grade card till the course is successfully completed.

In the case of a core course, the student should register for and repeat the course as and when it is offered again.

R.14.3 The teacher handling a course must calculate the attendance 3 calendar days before the last instructional day of the course in the semester.

The particulars of all students who have attendance less than 85% in that course must be announced in the class by the teacher. Copies of the same should be sent to the Dean, Academic Affairs, and Heads of Department concerned. Students who get less than 85% should not be permitted to appear in the end-semester exam without the permission of the Dean, Academic Affairs.

R.14.4 Condonation of Attendance: Every student is expected to maintain 100% attendance. The percentage of attendance in a subject shall be computed as:

- i) For calculation of attendance in normal cases:
For cases of minor illnesses and casual absenteeism actual % of attendance is computed as:

$$\frac{\text{Actual no. of classes attended} \times 100}{\text{Total no. of classes held till date of compilation of attendance}}$$

which should be $\geq 85\%$. Otherwise, a 'W' grade shall be awarded. The minimum-attendance requirement is 85%. For cases of casual absenteeism, no condonation of attendance is permissible. If a student has less than 85% attendance, he/she

should be assigned a 'W' grade in that subject along with 'P' as the attendance code. Such cases will not come under the purview of condonation of attendance.

ii) For calculation of attendance in case of prolonged illness and/or hospitalization with medical certificate:

a) A student should have more than 40% attendance calculated as per (i) above to be eligible for condonation and Notional % of attendance=

$$\frac{\text{Actual no. of classes attended} \times 100}{(\text{Total no. of classes held in the semester}) - (\text{No. of classes held during the days of prolonged illness and or hospitalization})}$$

should be $\geq 85\%$ for condonation.

R.15.0 Assessment Procedure – Tests and Examinations

R.15.1 For Lecture /Lecture and Tutorial based subject to a minimum of two sessional assessments will be made during the semester. The assessment may be in the form of examinations, periodical tests, assignments or other suitable methods to evaluate learning outcomes, whichever suits the course best. The assessment details as decided at the Class Committee will be announced in the class by the teacher right at the beginning of the semester. There will be one end semester examination of 3 hours of duration in each lecture based subject.

R.16.0 Leave Rules

R.16.1 Students are eligible for leave of 30 days in a year which will be regularised as 15 days per semester with a provision of carry over from first to second semester and from the third to fourth semester. The unutilized leave from the first year cannot be carried over to the second year. The intervening holidays will be treated as part of leave with provision of suffixing and prefixing holidays.

R.16.2 All MPP students should apply to the Head of the Department for leave stating the reasons whenever they are not in a position to attend classes/project work. They will not be eligible for HTTA for the period of absence, if it is unauthorised leave even if they have not fully utilised the eligible leave.

R.17.0 Dissertation Evaluation

R.17.1 Evaluation of dissertation will be taken up only after the student completes all the core as well as elective course requirements satisfactorily.

R.18.0 Weightage

R.18.1 The following will be the weightages for different courses:

a)	Lecture or lecture and tutorial based courses: Sessional assessment: End Semester examination:	Minimum of 30% Minimum of 30%
b)	Laboratory based courses: Sessional Assessment: Practical examination must be conducted for all the lab courses. For End-semester examination, Maximum weightage is:	75% 25%

R.18.2 The markings for all tests, tutorial assignments (if any), laboratory work and examinations will be first made on an absolute basis. The final percentages of marks are calculated in each subject as per the weightages given in R.18.1.

R.19.0 Make-up Examination

R.19.1 Students who have missed the quizzes or end-semester examination for valid reasons are eligible for a make-up examination.

A student who has missed quiz(zes) and the end semester examination in the same course due to genuine reasons like illness etc. may be permitted to write a make-up examination for the missed end-semester alone and awarded zero marks for the missed quiz(zes), provided the student satisfies the attendance requirements.

The students should make an application to the Dean, Academic Affairs **within ten days from the date of the examination missed, explaining the reasons for their absence.**

Applications received after this period will not be entertained.

R.19.2 Official permission to take a make-up examination will be given under exceptional circumstances such as admission to a hospital due to illness.

Students residing in the Hostels should produce a Medical Certificate issued by the Chief Medical Officer of the Institute that he/she was admitted to the Hospital during the period of the missed quiz or examination.

Students residing in the Hostels and taking medical consultation with outside Doctors are required to obtain written permission from the Medical Officer of the Institute Hospital before they proceed for such consultation.

Students residing in the hostels but taking medical consultation with outside Doctors are required to obtain an endorsement on the certificate of treatment by the Medical Officer of the Institute Hospital.

A student staying as a day scholar must produce a medical certificate from the Registered Medical Practitioner and the same should be duly endorsed by the parent /guardian.

R.19.3 A slot-wise make-up examination will be held during the makeup week as per next semester Academic Section for those who are permitted to take the make-up examination.

R.19.4 A student who misses this make-up examination will not be offered another make- up examination. However, in exceptional cases of prolonged illness resulting in the student missing a make-up examination, the Chairman of the Senate, in consultation with the Dean of Academic Affairs or with approval of the Senate may permit the student to appear for the second make-up examination.

R.20.0 Subject-wise Grading of Students

R.20.1 Letter Grades

Based on the performance, each student is awarded a final letter grade at the end of the semester for each of the registered courses. The letter grades and the corresponding grade points are as follows.

Grade	Grade points	Remarks
S	10	
A	9	
B	8	
C	7	
D	6	
E	4	
U	0	
P	-	Pass
F	0	Fail
W	0	Failure due to insufficient attendance in course
I	0	Incomplete (Subsequently to be changed into pass (E to S) or U or W grade in the same semester).

R.20.2 A student is deemed to have completed a course successfully and earned the credit if he/she secures an overall letter grade other than U/F/W. A letter grade U/F/W in any subject implies failure in that subject.

R.21.0 Method of Awarding Grades

R.21.1 A final meeting of the Class Committee without the student members will be convened ***as per the academic calendar***. The letter grades to be awarded to the students for different subjects will be finalized at this meeting.

R.21.2 Two copies of the results sheets for each subject, one with the final grade and attendance code and the other with the absolute marks, the final grade and the attendance code should be submitted by the teacher to the concerned Class Committee Chairman.

After finalization of the grades at the Class Committee meeting, one copy with the absolute marks and one without the absolute marks but having only the grades and the attendance code will be forwarded by the Chairman, Class Committee to the Dean of Academic Affairs.

R.22.0 Declaration of Results

R.22.1 The letter grades awarded to the students in each subject along with the attendance codes will be sent to the students soon after the final Class Committee meeting.

R.22.2 The **U/W** grade once awarded stays in the record of the student. The grade acquired by him/her will be indicated in the grade card of the appropriate semester with an indication of the number of attempts made in that course.

R.23.0 Re-examination of Answer Papers

R.23.1 In case a student feels aggrieved, he/she can contact the teacher concerned for a second look at his/her performance but ***not later than three weeks*** from the commencement of the semester following the announcement of the results.

The student shall have access to his/her answer paper(s) in the end- semester examination which may be shown to him/her by the teacher(s) concerned. If the teacher feels that the case is genuine, he/she may re-examine and forward the revised grade, if any, to the Dean of Academic Affairs through the Chairman of the Class Committee with justification for the revision and with intimation to the Head of the Department.

R.24.0 Course Repetition

R.24.1 A student securing a **U** grade in a core course has to repeat it compulsorily when the course is offered next.

R.24.2 A student who earns a “U” grade in an elective course has an option to repeat it in order to get a successful grade or substitute with another elective, with the permission of the Faculty Advisor.

R.24.3 In some cases, where students have taken all core and elective courses but still fail to minimum CGPA of 5.00, will not be eligible to get a degree. In such cases the student will be permitted to repeat the core or elective courses to earn the minimum CGPA.

Option can also be given to such students to select alternate electives.

R.25.0 Grade Card

R.25.1 The grade card issued to students at the end of each semester will contain the following:

- a. Course no, name of the course and the credits for each course registered in the semester.
- b. the performance in each subject by the letter grade obtained vide R.20.1.
- c. the attendance code secured in each course vide R.14.1.

- d. the total number of credits earned up to the end of that semester.
- e. GPA for each semester
- f. the Cumulative Grade Point Average (CGPA) of all the courses taken from the first semester will be shown in the final semester grade card

R.25.2 The Grade Point Average (GPA) will be calculated by the formula.

$$GPA = \Sigma(C_i \times GP) / \Sigma C_i$$

Where C_i = credit for the course, GP = the grade point obtained for the course and ΣC_i = the sum of credits of all courses taken in that semester, including those in which the student has secured U and W grades.

For the Cumulative Grade Point Average (CGPA), a similar formula is used where the sum ΣC_i is the sum of credits of all courses taken in all the semesters up to the point in time. When the failed (U&W) course(s) is/are cleared, CGPA is calculated taking into account the passing grade.

R.25.3 No class/division/rank will be awarded to the students at the end of the MPP programme.

R.26.0 Scholarships

Following scholarship options are available to students who do not receive HTTA

R.26.1 Merit Scholarship: On the basis of the performance at the end of the first semester, 25% of the students admitted or 25% of the sanctioned strength whichever is less will be awarded merit scholarship for the first two semesters of the programme and renewal for III & IV semesters will be based on the performance in the II & III semesters, at the rate approved by the Senate from time to time. These students are exempted from payment of tuition fees.

R.26.2 Free studentship: In addition to the Merit Scholarship, 10% of the students admitted or 10% of the sanctioned strength whichever is less are exempted from payment of tuition fees for the first two semesters of the programme and renewal will be based on the performance in the II & III semesters.

R.26.3 50% free studentship: Out of the remaining students who may secure not less than 6.5 CGPA and whose parental income is less than Rs.4.5 lakhs per annum will be awarded 50% tuition fee waiver.

The Dean of Academic Affairs will lay down the administrative procedures to be followed in the selection of the students for the award of the scholarships consistent with existing Government regulations if any. The number and names of the selected candidates will be reported to the Senate.

R.26.4 Students admitted under the sponsorship scheme will not be eligible for the scholarships.

R.27.0 Half-Time Teaching Assistantship

R.27.1 Students who are eligible for MPP admission under Track 1 as defined by R.1.8 and are admitted as full-time students of the Institute, will be eligible for the award of the HTTA as prescribed in the Regulations approved by the Senate of the Institute. HTTA students are not entitled to avail any other scholarship.

R.27.2 Students specifically admitted under Non-HTTA category, Track 2 as defined by R.1.8, will not be eligible for HTTA. However, these candidates may apply for conversion, and eligible students will be converted to HTTA from the second semester, subject to the number of vacancies and based on their first semester performance.

R.27.3 Students joining the MPP programme for those with sponsorship/in service with full salary will not be granted any HTTA even if they are qualified in GATE.

R.27.4 Self-financing foreign nationals are not eligible for HTTA.

R.27.5 Items that are not covered by the above regulations shall be dealt with as per the Regulations approved by the Senate of the Institute.

R.28.0 Eligibility for the Award of the MPP Degree

R.28.1 A student shall be declared eligible for the award of MPP degree if he/she has

- i) Registered for and successfully completed all the required courses, including those prescribed for the specialization stream, as per the curriculum.
- ii) Successfully completed the dissertation.
- iii) No dues to the Institute, Hostels and Library.
- iv) No disciplinary action pending against him/her.
- v) Secured a minimum CGPA of 5.00, considering only the successfully completed courses

The following procedure will be followed for credit transfer for students visiting any other Universities/Institutes under Exchange programme with effect from July-Dec 2022 semester:

The credits / grades indicated in the grade sheet obtained from the university in which the student has completed the courses should be used by the student as part of his/her transcripts.

IIT Tirupati transcripts will only indicate the courses, credits and grades completed at IITT and the total no. of credits (without grades) earned in other Universities in a particular semester.

The CGPA calculation based on credits earned/completed at IIT Tirupati alone is to be considered for award of prizes.

The credits earned at Universities/Institutions will be taken into account for calculation of minimum required credits for the award of the degree.

R.28.2 The final award of the degree must be recommended by the Senate and approved by the Board of Governors of the Institute.

R.29.0 Power to Modify

R.29.1 Notwithstanding all that has been stated above, the Senate has the right to modify any of the above regulations from time to time.